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YENCHING UNIVERSITY

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June 1, 1937

Memorandum to Mr. Garside:

Mr. Ludington paid $250 on his first pledge of $10,000. Up to date $4,500 has been paid on this pledge, the last payment made on March 11, 1937. He attended our annual meeting and since then I have written him, congratulating him on his restored health, etc. He has several times intimated that he hoped to make satisfactory payments. In addition to the $5,500 owing on his first pledge, he has made no payments on his second $10,000 pledge, made December 4, 1928.

A letter ought to go to him about June 10th, asking him if he can make another payment before the end of the fiscal year. I think it might be well to use the words "substantial payment". He paid $250 in 1936 and this last payment of $250 in March 1937, and these are the only payments he has made in five years.

It will not do for me to write him a letter because I have just written him, as indicated above, believing it was better strategy in approach to do so. If you do not feel like undertaking the responsibility of writing him, will you kindly allocate this responsibility to someone else?

E. M. McBrier

Owing on 1st Pledge $5,500
" " 2d " $10,000

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